

How to complete eCheck-in

eCheck-in is a feature that allows patients to complete some pre-visit tasks, such as updating Personal Information like address, contact information or insurance coverage. Patients can also update medications, health conditions and allergies, and complete any questionnaires linked to their visit. eCheck-in is available to all HHS patients 7 days prior to their scheduled visit, regardless of if they have MyChart or not.

For non-MyChart patients, they will receive an email or text message with a link to complete eCheck-in. See example of email message below.



Hello Claudia,
You have an upcoming visit on 3/5/2022. Please check in online before your visit. The hyperlink below is intended for 1) a patient of HHS or 2) a patient's Substitute Decision Maker. You represent that by entering the information requested, you are the intended recipient. You agree that by using this eCheck-in feature that your access and use is entirely at your own risk and responsibility. HHS cannot guarantee that communications to or from the eCheck-in feature will be secure and/or not intercepted.



[Check in online](#)

Please call 905-521-2100, and ask for the health records department at the site you visit most often if you have any questions.




For MyChart Active patients, they will see a button inside MyChart to press to complete eCheck-in.



Welcome!

 Stanley 

 Follow Up Visit

Wed  Arrive by 7:45 AM EDT
18  West Lincoln General Internal Medicine Rapid Assessment Clinic
May  With Andy



[eCheck-In](#)

[View details](#)

Once you have clicked the Check-in button, you are taken to the eCheck-in activity, where you can follow the prompts to move through the various topics. Make any edits needed, complete any questionnaires that pop up and press “Submit” when finished.

Hamilton Health Sciences

Your Menu Visits Messages Test Results Medications

eCheck-In

Personal Info Insurance Payments Medications Allergies Health Issues Travel History

Verify Your Personal Information

Contact Information

123 Anywhere Street
Toronto ON M5V 1M1

608-111-2233
hillfar@hhsc.ca

[Edit](#)

Details About Me

Legal Sex (i) Male Marital Status Single

Race White Language English

Religion Decline to Answer

[Edit](#)

[Next](#) [Finish later](#)

Things to consider:

1. Any personal information you update, such as address or contact information, will automatically file into your chart and be visible to all staff at HHS.
2. Any clinical information you update, such as medications, allergies or health issues, will not file automatically to your chart, but will appear in your chart with a prompt for your health care provider to review with you at your next visit. Once reviewed, your provider will file the changes to your chart.
3. You can update the information found in eCheck-in at any time, from within your MyChart Menu. Just find the item you want to update (such as medications) and click to open the activity:

Your Menu

Search the menu

Find Care

- Schedule an Appointment
- View Care Team
- Having Your Baby

Communication

- Messages
- Ask a Question
- Letters
- Patient Experience and Feedback

My Record

- Visits
- Test Results
- Medications**
- Health Summary